

FIG Norwich (Financial Industry Group) Privacy Statement

The Financial Industry Group (FIG) is committed to only providing information to you that we believe you are interested in receiving. This privacy statement describes how FIG uses and protects any information that you give us.

FIG is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified you can be assured that it will only be used in accordance with this privacy statement. FIG may change this policy from time to time by updating this page. You should occasionally check this page to ensure that you are happy with any changes. This policy is effective from May 2018.

Marketing

We use personal data to communicate with people regarding the promotion of FIG, invitations to events and keeping you up to date with FIG news and developments.

What information do we collect?

In managing the above administration FIG may collect and process the following types of personal and business-related information:

- Name and job role
- Email address and other business contact details
- Records of your interactions with FIG for example, attendance at events

What do we do with the information we gather?

We will process your personal or business-related information for our legitimate business, which includes some or all of the following:

- To undertake statistical analysis.
- To ensure you receive information of relevance and interest to yourself.
- To update you on our work. You will always have the ability to decline future contact.
- To invite you to FIG related events that we think may be of interest to you.

We may obtain information from other sources in the public domain that hold your details to ensure we keep our information up to date. This information will be obtained from places such as business websites and articles published in the national and local press.

Who has access to this information?

In collecting your information the FIG Board is acting as the information controller of your information.

Retention & Security

Your data will be electronically stored and password protected. We will not retain your information for any longer than is necessary, and will regularly review what information we hold and delete what is no longer required. If you request that we have no further contact with you, we will delete your details.

We will not sell or distribute your personal information to third parties unless we are required by law to do so.

Under the new General Data Protection Regulations (GDPR) you have the right to choose to restrict our use of your personal information in the following ways:

- All of our electronic communications contain an 'unsubscribe' link to prevent us from contacting you further.
- You can ask us to remove you from our database at any time by emailing us at info@fignorwich.org

Your Rights

You have the right to request details of personal information which we hold about you. If you would like a copy of the information held please write to us.

If you believe that we are holding any of your information that is incorrect or incomplete, please write to us or email us as soon as possible and we will promptly correct any information found to be incorrect.

Contact Information:

FIG Norwich

info@fignorwich.org